

TRUE PASSION HOME CARE, LLC®

Application for Employment

Name, Last	First:	Middle:		
SSN:	Home Tel:	CellPhone #:		
Street Address:	City:	County:	State:	Zip:
Previous Address:	City:	County:	State:	Zip:
EDUCATION:				
Date:	School:	Degree:	Location:	
Date:	School:	Degree:	Location:	
Date:	School:	Degree:	Location:	
CERTIFICATIONS OR REGISTRATION, SPECIAL LICENSES:				
License/Certification Type:	License/Certification No.:	State:	Expiration Date:	
License/Certification Type:	License/Certification No.:	State:	Expiration Date:	
CPR Expiration Date:	Lab TB/Chest X-Ray Date:			
GENERAL INFORMATION				
Are you legally authorized to work in the United States: <input type="checkbox"/> Yes <input type="checkbox"/> No (If you became an employee of True Passion Home Care, LLC, you will require providing documentation proving your eligibility to work in the U.S.)				
Have you ever been convicted of a felony or misdemeanor crime? <input type="checkbox"/> Yes <input type="checkbox"/> No (This does not apply if the conviction has been expunged, is contained in a sealed record, or was a juvenile conviction.) A criminal conviction will not necessary bar you from employment. We will consider the nature of the crime, the time that has expired since its occurrence and any rehabilitation you have undergone. <i>IF YES</i> , state the basis for each conviction and the date of the conviction.				

Are you able to perform the tasks according to the job description without accommodation? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If an accommodation is needed, how would you perform the task and with what accommodation? _____				
How did you hear about True Passion Home Care, LLC? <input type="checkbox"/> Website <input type="checkbox"/> Online <input type="checkbox"/> Walk-In <input type="checkbox"/> Employee <input type="checkbox"/> Other				
*True Passion Employee (name) _____ *Work Location _____				
IN CASE OF EMERGENCY, NOTIFY:				
Telephone#:	Relationship:	Address:		
WORK EXPERIENCE:				
Company Name (Present or most recent employer):		Employment Dates:		
		From Mo	Year	TO Mo Year
Company Address:	Title:	Salary		
		Hourly \$:	Annually \$:	
<i>Describe Your Most Recent Job Duties and Accomplishments</i>				
Name of Current Supervisor:	Tel:	May We Contact?		
		<input type="checkbox"/> Yes <input type="checkbox"/> No If not, why not?		
Explain reason for leaving:	Tel:	Are your employment records under another name?		
		<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what name?		
Company Name (Present or most recent employer):		Employment Dates:		
		From Mo	Year	TO Mo Year
Company Address:	Title:	Salary		
		Hourly \$:	Annually \$:	
<i>Describe Your Most Recent Job Duties and Accomplishments</i>				
Name of Current Supervisor:	Tel:	May We Contact?		
		<input type="checkbox"/> Yes <input type="checkbox"/> No If not, why not?		
Explain reason for leaving:	Tel:	Are your employment records under another name?		
		<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what name?		
Please list any other work related information you think would be helpful to us in considering you for employment, such as foreign language competency, additional work experience, volunteer work, activities, accomplishments, and etc.				
REFERENCES: Please list 2 Supervisors who were in a position to evaluate your performance				
Name:	Company:	Title:	Tel #:	
Name:	Company:	Title:	Tel #:	

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Application Acknowledgement

(NOTE: Application will not be considered complete without the applicant's signature)

I certify that the information in this application is accurate, current and complete. I understand that misstatements or omissions may result in disqualification from further consideration or termination of employment. I agree that, if hired, I may be discharged if True Passion Home Care, LLC, learns of any falsification or material omission in the information I have provided and if discovered prior to hire, I would be eligible for consideration not only for this position, but future positions, as well. (NOTE: You will not automatically be excluded from consideration if you have been convicted of a crime. Your suitability for the position sought will be evaluated based upon the totality of circumstances such as the nature of the crime, the recency of the conviction, the type of work involved, etc.)

I understand and agree that all information concerning patients and their families is strictly confidential. I am not permitted to disclose any financial, medical or personal information related to any patient or family member to fellow employees, company administrative staff or individuals, except my supervisor at True Passion Home Care, LLC.

I authorize True Passion Home Care, LLC to investigate my employment history, credentials, license verification and to obtain any relevant information, including background check needed to make an employment decision. I authorize True Passion Home Care, LLC to disclose this application along with any information about me obtained through reference checks or during the course of the interview process for state, federal, contractual or accreditation audit purposes. I also authorize True Passion Home Care, LLC to disclose any of my performance appraisals, disciplinary records or skills tests for the same purposes as above. I release True Passion Home Care, LLC and any individual or entity providing information to True Passion Home Care, LLC from all liability for any damage from the disclosure of this information.

I also understand and agree that passing a medical examination (which is my responsibility) and/or medical screening may be required. If medical restrictions cannot be reasonably accommodated, I may not be hire of if hired, I may be terminated.

I understand and agree that I may be subject to pre-employment drug testing and/or alcohol testing, random testing, as well as testing where reasonable suspicion or improper usage has occurred, or where warranted by an on-the-job injury, circumstance, workplace conditions or contractual requirements.

I understand and agree nothing contained in this employment application or in granting of an interview creates an employment contract between True Passion Home Care, LL and my-self for either employment or for the providing of any benefit. No promises regarding employment have been made to me. If an employment relationship is established, I understand that my employment will be terminable "at will;" that is, I will have the right to terminate my employment at any time and that True Passion Home Care, LLC retains the same right to terminate my employment at any time.

I understand that should I become employed by True Passion Home Care, LLC, my work assignments, schedules and/or work locations are subject to change according to the needs of the business and the clients of True Passion Home Care, LLC.

I understand that True Passion Home Care, LLC is committed to promoting safety and high standards of employee performance, productivity and reliability. In order to achieve this, I may be subjected to a drug test prior being hired to assure True Passion Home Care, LLC I do not currently have narcotics, sedatives, stimulants or other controlled substances and/or mood-altering substances in my body. I understand if I have any such substance in my body at the time of the drug test, True Passion Home Care, LLC will not hire me.

I understand that True Passion Home Care, LLC reserves the right to add to, change and/or delete their policies, procedures, work rules, and benefits at any time and that no one in True Passion Home Care, LLC has the authority to enter into any agreement for any particular period of time, or contrary to the above terms, unless that agreement is set forth in writing and signed by an authorized representative of True Passion Home Care, LLC.

Applicant's Signature _____ Date _____

Pursuant to Title VII of the Civil Rights Act of 1965 (42 U.S.C., §20000d et seq.) and 45 C.F.F. Part 80, §504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §6101 et seq.), True Passion Home Care, LLC adheres to an equal opportunity policy for all persons seeking admission as clients or seeking employment and for all persons employed by True Passion Home Care, LLC. True Passion Home Care, LLC offers equal employment and advancement opportunities to qualified individuals without regard to race, color, religion, sex, age, national origin, marital status, disability or any other category protected by an applicable local, state, federal law, ordinance or regulation.

Application Review by _____ Date _____